

**SAN FRANCISCO**  
**PLANNING COMMISSION**  
**RESOLUTION NO. 16539**

**WHEREAS**, The San Francisco Planning Department's 1996 Wireless Telecommunications Services Facilities Siting Guidelines ("Guidelines"), endorsed by Planning Commission ("Commission") Resolution No. 14182, has provided guidance to Department Staff ("Staff") where administrative review is warranted; to the Commission in consideration of conditional use applications; and to the public/industry for siting preferences; and

It has been almost seven years since the Guidelines were adopted in 1996, during which time, industry maturation and increasing neighborhood concerns regarding antennas has made it necessary to review and supplement the Guidelines; and

At the December 10, 2002 Commission hearing, a briefing on the existing Siting Guidelines was presented, after which, the Commission expressed a desire to review and supplement the existing Guidelines without creating a new set of guidelines; and

At the February 20, 2003 Commission hearing, a briefing on existing Department Policies along with staff recommendations for supplementing the Guidelines was presented; and

The Commission recognizes that wireless facilities are to be installed with the least possible negative impact to neighborhood aesthetics and public safety, and that local residents and businesses have access to dependable wireless service;

**NOW THEREFORE BE IT RESOLVED**, That to the extent consistent with the Planning Code and after consideration of the information presented by the Department, Supervisor Ammiano's office, the Industry, and the Public, the Commission adopts the following criteria supplementing the 1996 WTS Guidelines:

1. Community Outreach meetings shall be required for all sites that require a conditional use authorization; a 500 foot radius will be required for the mailings; the notices will include language identifying it as an announcement for a "Community Outreach Meeting on a Wireless Communication Facility proposed in your neighborhood;" and the subject building shall be posted with a notice identifying the meeting subject matter, time and place.
2. New applications for any individual carrier are not to be processed until such time the service provider is up-to-date with their Project Implementation Reports (certifications attested by licensed engineers with expertise in RF emissions, that the facilities are and have been operated within the applicable FCC standards for RF emissions, periodic safety monitoring 10 days after installation and every two years thereafter) for all their existing sites.
3. Alternative Site Analysis will also be required for Location Preference 5 (previously required for Location Preference 6 & 7 applications).
4. Applicants must pursue the most preferential rating within the search ring.
5. Co-location sites must have a facility approved pursuant to the Guidelines. Sites approved pursuant to Accessory Use Determinations, or installed prior to the Guidelines, would not be eligible for co-location status.
6. Service providers must submit 5-Year Plans (an inventory of existing and proposed sites) semi-annually, on April 1<sup>st</sup> and October 1<sup>st</sup>, and no applications are to be processed unless the applicant has the most recent Plan on file.

7. Applicants must submit completed checklists, developed by the Department identifying required materials for submittal of applications.
8. An evaluation for site consolidation shall be submitted for every new site.
9. The Department shall work with the Industry to develop a requirement for coverage maps that establish consistency in scale, information, and criteria.
10. The Planning Commission shall pursue the revision of the WTS Guidelines in cooperation with the Board of Supervisor's Land Use Committee, the Telecommunications Commission, and the Commission on the Environment, when the appropriate funding and staffing has been allocated to the Planning Department.

I hereby certify that the foregoing Resolution was adopted by the Planning Commission on March 13, 2003.

Linda Avery,  
Secretary

Ayes:  
Noes:  
Abstained:  
Absent: