COMPARISON OF CURRENT AND PROPOSED REVIEW PROCESS

Scope of Work	Current Review Process	Proposed Review Process		
	Over-the-counter approval	Over-the-counter approval (No C of A)	Administrative Certificate of Appropriateness (Admin C of A)	Certificate of Appropriateness (C of A)
Rooftop Work				
Adding solar panels	*	*		
Adding solar panel structures	*	*		
Rooftop equipment (not visible)		**		
Rooftop equipment (visible)	*		Intake**	
Roof replacement	*	**		
Skylights		**		
Skylights (over second floor interior open patio)	*	**		
Windows and Doors			ı	
Window repair		**		
Window replacement (primary facade)	*	**		
Door replacement (primary)	*		Intake**	
Door replacement (historic tradesman) Community Revision Window or door replacement (rear, visible)	*	**	Intake**	
Window or door replacement (rear, not visible)				
>Community Revision Enlarge window or door opening (rear, visible)	*	**		
>Community Revision New window or door opening (rear, visible)	*	**		
Garage door replacement (non-historic)	*	**		
Security measures (primary)	*		Intake**	
Security measures (rear)	*	*		
Architectural Details				
Repair/replace/restore architectural details	*		Intake**	
Replace front stairs (primary facade)	*		Intake**	
Exploratory work (primary facade)	*		Intake**	
Replace cladding (primary facade)			Intake**	
Community Revision Replace cladding (rear façade, visible)	*	**		
Stairs, Decks, Fences, Structures				
➤ Community Revision Construct/replace rear yard decks, stairways, railings (visible/ not visible)	*	*		
Construct ancillary rear yard structure	*	*		
Remove ancillary rear yard structure	Intake	*		
Additions / Exterior Alterations				
Vertical or horizontal addition (not visible)	Intake			Intake
Vertical or horizontal addition (visible)	Intake			Intake
Roof deck				Intake
Miscellaneous				
➤ Planning Revision Assessory Dwelling Unit (ADU)	Intake		Intake**	
ANY interior alteration				
Seismic work	*	*		
Ordinary maintenance & repair	*	*		
Landscape elements (walkway & driveway configuration)	*		Intake**	
Exterior alteration requiring building permit not exempted in Designation Ordinance	tbd			Intake
Demolition	Intake			Intake
New building construction	Intake			Intake

Can be approved over-the-counter / No Certificate of Appropriateness required

Administrative Certificate of Appropriateness required (No HPC hearing)

Certificate of Appropriateness required (HPC hearing)

Intake Per Planning Code, project can not be approved over-the-counter

* If project meets general conditions, Residential Design Guidelines, etc.

** If project meets general conditions, residential Design Guidelines, etc.

** If project meets certain conditions as identified in the Designation Ordinance