

August 16, 2010

EASTERN NEIGHBORHOODS CITIZENS ADVISORY COMMITTEE

Meeting Minutes

Planning Department - Room 528
1650 Mission St.

Monday, August 16, 2010

6:00 PM

Regular Meeting

COMMITTEE MEMBERS PRESENT: Voting: Block, Doumani, Gillett, Goldstein, Ho, Lopez, Martí, Murphy, Quezada, Scully, Sofis
Non-Voting: Levy, Reis

COMMITTEE MEMBERS ABSENT: Voting: Eslick, Huie, Mormino, Shen
Non-Voting: Karnilowitz

THE MEETING WAS CALLED TO ORDER BY THE CHAIR AT 6:12 P.M.

STAFF IN ATTENDANCE: Steve Wertheim, Kearstin Dischinger, Adam VandeWater (Capital Planning)

1. Review agenda and announcements

Item heard. No action taken.

2. Review and Approve Minutes from the May 17th and June 21st CAC meetings.

ACTION: Approve minutes as written.

MOTION: Doumani SECOND: Gillett

AYES: Quezada, Block, Doumani, Gillett, Goldstein, Ho, Lopez, Martí, Murphy, Scully, Sofis

ABSENT: Eslick, Huie, Mormino, Shen

MOTION: 2010-7-1

3. In-Kind Guidelines: Presentation by staff and members of the CAC regarding developing guidelines for approving In-Kind Agreements, followed by discussion, comment, and potential

action. This presentation builds on the conversation held at the May and June, 2010 CAC meetings.

ACTION: Approve draft In-Kind Guidelines with the following amendments (removed text shown with strike-throughs, and new text is underlined):

- Revise Appendix D, Section 1 and commensurate language in the body of the text to read: "Project sponsor states intent to pursue an in-kind improvement to the Department and provides a brief conceptual description of the proposed improvement, as well as a strategy for public outreach regarding the proposed improvement."
- Revise Appendix D, Section 3 and commensurate language in the body of the text to read: "Staff ask CAC to provide initial feedback on the proposed in-kind improvement, including its position relative to the CAC's infrastructure priorities and the relative infrastructure needs of the Eastern Neighborhoods as determined by the CAC, and whether the public outreach strategy is sufficient."
- Revise Appendix D, Section 4 and commensurate language in the body of the text to read: "CAC passes a resolution on the project, which may include including detailed comments on design, value and terms of agreement."

MOTION: Block **SECOND:** Doumani

AYES: Quezada, Block, Doumani, Gillett, Goldstein, Ho, Lopez, Martí, Murphy, Scully, Sofis

ABSENT: Eslick, Huie, Mormino, Shen

MOTION: 2010-7-2

4. Infrastructure Financing Legislation: Presentation by staff of the City's Office of Economic and Workforce Development regarding proposed legislation to help implement infrastructure finance mechanisms (Infrastructure Finance Districts and Community Facilities Districts), followed by discussion, comment, and potential action.

Item heard. No action taken.

5. CAC Scope: Discussion, comment, and potential action by the CAC regarding the scope of the CAC. This includes the potential development of guidelines for the types of items that should be brought before the CAC, and those that should not be. This item continues the conversation held at the June, 2010 CAC meeting

ACTION: Adopt the scope as proposed, with the following amendments:

- In Section II, combine subsections B and D.
- In Section II, insert a new subsection D to say "Planning Staff will keep the EN CAC apprised of infrastructure projects in the Eastern Neighborhoods and its environs."
- In Section III, revise subsection B to say "Policy items may be placed on the EN CAC's agenda by the Chair or by the request of a majority of the voting members at the previous meeting."
- In Section IV, revise subsection A to say "Planning staff will keep the EN CAC apprised aware of the status of projects in the Eastern Neighborhoods development pipeline, with a particular focus on those projects approaching major milestones in the Planning Department's entitlement process."
- In Section IV, insert a new subsection C to say "The EN CAC's Development Project's Working Group will, at its discretion, evaluate projects and bring relevant issues to the attention of the full CAC."

MOTION: Block SECOND: Sofis

AYES: Quezada, Block, Doumani, Gillett, Goldstein, Ho, Lopez, Martí, Murphy, Scully, Sofis

NOES: Murphy

ABSENT: Eslick, Huie, Mormino, Shen

MOTION: 2010-7-3

6. Committee members' questions and comments.

Item heard. No action taken.

7. Public Comment:

Item heard. No action taken.

Adjournment: 8:50 PM.