

Full Task Force

June 2005

1. Introductions of Members
2. Election of Officers
3. Adoption of Temporary Rules of Order
4. Discussion of Committee Structure
5. Outline of the “Deliverables” Proposed by the Enabling Legislation

July 2005 (Bylaws Committee)

6. Call to Order
7. Election of Chair
8. Discussion of Bylaws from similar bodies
9. Proposed Outline - ACTION ITEM
10. Suggestions for Future Agenda Items

July 2005

11. Survey of existing planning studies relevant to western SoMa
 - a. Planning Department
 - b. Transportation Authority
12. Department of Public Health
13. Urban Solutions
14. Report from Bylaws Committee
15. Ethics Issues
16. Brown Act
17. Sunshine Ordinance
18. Clarification of meeting dates - ACTION ITEM

August 2005

19. DISCUSSION – Each attending member of the Task Force will have an opportunity to briefly (3 minutes) present their personal community vision (where we are going) and their own mission statement (how they would like to get there) for Western South of Market. The statements can address these ideas in personal, professional, constituent and task force membership terms.
20. Formulation of WESTERN SOMA VISION & MISSION Statements. Either as a group or through the designation of a "Working Statements Committee," shall drafts of proposed MISSION & VISION STATEMENTS for the Task Force as a whole, that will refine the comments of individual task force members, be prepared for possible adoption? These statements should reference desired planning principals, general tasks and timeframes. – ACTION ITEM
21. New Business
 - a. Proposed November and December 2005 Meeting Schedule

September 2005

22. Report from By-Laws Committee
23. Review Compilation of Individual’s Values/Visions – DISCUSSION
24. Apply Compilation to General Themes that Constitute “Our Vision” - DISCUSSION AND POSSIBLE VOTE
25. Next Steps for “Our Vision”

October 2005

26. Eastern Neighborhoods PDR Report (5 minutes - Information Only)
27. Report from By-Laws Committee – ACTION ITEM
28. Western SoMa Boundaries – Review and Discussion
29. Residential Enclave District Project – Share Your Examples of the Vision
30. Future Meeting Locations

November 2005

- 31. Call to Order**
- 32. Values – Continuing Discussion and Possible Modification – Action Item**
- 33. Residential Enclave District (RED) Qualities – Individuals Report & Observation**
- 34. Consideration of Working RED Committees – Action Item**
- 35. Western SoMa Boundaries – Review and Discussion**
- 36. Considerations of Sphere of Influence Committees – Action Item**
- 37. Folsom Boulevard – Preview of Transportation Authorities Studies**

December 2005

- 38. Discussion and possible vote to request amendments to the original enabling legislation.**
 - a. Redefining quorum**
 - b. The addition of seats representing the Dept. of Public Health, residents of SoMa West and people with disabilities) - ACTION**
- 39. Discussion and possible formation of a committee that addresses neighborhood retail, commercial, service and light industrial needs and responds to current development proposals. - ACTION ITEM**
- 40. Discussion of work program and funding**

January 2006

- 41. Committee Reports – Discussion and ACTION**
 - a. Planning Principles**
 - b. Business Activities**
 - c. Neighborhood Fabric**
- 42. Six Month Progress Report - ACTION ITEM**
- 43. 2006 Work Program – Discussion and ACTION**
- 44. Task Force Web Page – Discussion and ACTION**
- 45. Update on discussions with Supervisor Daly**
 - a. Amending enabling legislation**
 - b. Funding scenarios**
 - c. Potential partnerships**

February 2006

- 46. Consideration of Approval of Progress Report – ACTION ITEM**
- 47. Consideration of Rules for Committees - Governing definitions of quorum, membership and voting procedures - ACTION ITEM**
- 48. Committee Reports**
 - a. Planning Principles**
 - b. Business and Land Use**
 - c. Complete Neighborhood Fabric**
- 49. Consideration of Business and Land Use Committee Recommendations for Legislative Actions**
 - a. Addition of Section 311/312 Notifications for Western SoMa Zoning Districts - ACTION ITEM**
 - b. Addition of Formula Retail (chain store) Conditional Use Controls - ACTION ITEM**

March 2006

- 50. Discussion of the 2660 Harrison Street decision and implications for future housing projects in the Eastern Neighborhoods**
- 51. Report from Business and Land Use Committee**
 - a. Discussion of Interim Controls – ACTION ITEM**
- 52. Report from Planning Principles Committee: Ongoing Discussion of General Principles**
- 53. Report from the Complete Neighborhood Fabric Committee**
 - a. Preserving cultural diversity - ACTION ITEM**
 - b. Including LGBT issues in our process - ACTION ITEM**
- 54. Discussion of community-wide town hall in July - ACTION ITEM**

April 2006

55. **Review of Pending Legislation**
 - a. **Expanding membership of Task Force**
 - b. **Neighborhood notification when there is a change of use or alteration to a neighboring building**
 - c. **Interim Controls prohibiting Formula Retail (chain stores)**
 - d. **Permanent zoning requiring Conditional Use for Formula Retail**
56. **Holding on to good ideas - discussion of how to ensure that topics that have generated some consensus make it into the final plan.**
 - a. **Issues for Community-Based Meetings**
 - b. **Further Discussion of our first Town Hall**
 - c. **Committee Chair Tracking Documentation**
 - d. **Administrative Assistance Requirements**
57. **Report from the Complete Neighborhood Fabric Committee**
58. **Report from the Planning Principles**
59. **Report from the Business and Land Use Committee**

May 2006

60. **SFSU Student Reports - INFORMATIONAL**
 - a. **Residential Enclave Districts (REDs) in the SLI Zoning District**
 - b. **Folsom Street in Transition**
61. **Eastern Neighborhoods Socio-Economic Report - ACTION**
62. **Committee Reports - INFORMATIONAL**
63. **Motion to Establish an Arts and Entertainment Focus Group - ACTION**
64. **Letter of Commendation - Ryan Harris - ACTION**

June 2006

65. **Election of Officers for 2006-2007 Terms - ACTION ITEM**
66. **Focus on Lesbian, Gay, Bisexual and Transgender Community Issues - DISCUSSION ITEM**
 - a. **Community Stabilization**
 - b. **Consideration of Cultural Preservation Strategies**
67. **Overview & Review of Goals, Accomplishments and Shortcoming – ACTION ITEM**
68. **Committee reports**
 - a. **Planning Principles**
 - b. **Complete Neighborhood Fabric**
 - c. **Business and Land Use**
 - d. **Arts and Entertainment Focus Group**

July 2006

69. **Legislative Update**
 - a. **Special Use District – Passes (Unanimously)**
 - b. **Notification and Formula Retail Legislation – Passes (10-1)**
 - c. **Interim Moratorium on Formula Retail – Passes (9-2)**
70. **Committee Reports:**
 - a. **Complete Neighborhood Fabric (focus on families)**
 - b. **Planning Principles (preview of final report)**
 - c. **Arts & Entertainment**
 - d. **Business and Land Use**
71. **Discussion and possible vote on recommendations from Business and Land Use on SRO policy and possible controls - ACTION ITEM**
72. **Discussion and possible vote on recommendations from Business and Land Use on criteria for Formula Retail Conditional Use - ACTION ITEM**

August 2006

73. **Planning Department Professional Service Contract – (Paul Lord)**
 - a. **Western SoMa SUD Scope of Work - ACTION**
74. **Committee Reports and Requested Task Force Actions:**

- a. Complete Neighborhood Fabric (Toby Levy)
 - b. Planning Principles (John Elberling)
 - i Planning Principles Proposal to Task Force – ACTION
 - ii Town Hall Project (New task of Planning Principles Committee) – ACTION
 - (a) Friends of City Planning Grant Request (\$8,000) - INFORMATION
 - d. Arts & Entertainment (Terrance Alan)
 - e. Business and Land Use (Paul Lord)
 - iii Formula Retail Conditional Use Criteria - ACTION
75. Public Improvements Plan Legislation and Associated Public Benefits Needs Assessment Contract Inclusion of Western SoMa SUD - ACTION

September 2006

76. Introductions and Announcements - INFORMATION
- a. Contracts with AND (MOH & Planning Department)
 - b. Legislative Updates
 - i SRO
 - ii Formula Retail Conditional Use Policies
77. Task Force Report Card – Grading Ourselves - INFORMATION
- a. Stabilizing the Community
 - b. Familiarizing Ourselves with Major Issues
 - c. Development of a Planning Framework (Values and Principles)
 - d. Residential Enclave Districts
 - e. Job Retention
 - f. Housing and Business Affordability Issues
 - g. Historic Preservation
 - h. Complete Neighborhoods
 - i. Design Guidelines
 - j. Parks, Recreation and Open Space
 - k. Arts and Entertainment
 - l. Transportation (Transit, Autos, Bicycles and Pedestrians)
78. Committee Reports - INFORMATION
- a. Complete Neighborhood Fabric (Toby Levy)
 - b. Business & Land Use (Paul Lord)

October 2006

79. Contract & Grants- ACTION
- a. Historic Preservation Adaptive Reuse Program Grant
80. Holiday Schedule – ACTION
- a. It is suggested that the full Task Force meet on the third Wednesday of November (11/15/2006) and not meet in December.
 - b. Business and Land Use would skip a meeting in November and meet again on the third Thursday in December (11/21/2006).
 - c. Other Committees continue to meet in November and December as is practical.
81. Resolution Supporting a joint meeting between SoMa Stabilization Fund Community Advisory Committee, SOMPAC and the Western SoMa Citizens Planning Task Force and requesting Presentations on the *DRAFT* Plans for East SoMa, Showplace Square and Mid-Market by the Planning Department – ACTION
82. Resolution Supporting a Market/Octavia (and other adjacent planning areas) Position Paper – ACTION
83. Recommendation from this Task Force regarding a Resolution from the Board of Supervisors requiring that neighborhood Plans conform to General Plan Policies - ACTION

- 84. Task Force Report Card – Continue Grading Ourselves - INFORMATION
 - a. Stabilizing the Community – *DONE LAST MONTH*
 - b. Familiarizing Ourselves with Major Issues - *DONE LAST MONTH*
 - c. Development of a Planning Framework (Values and Principles) - *DONE LAST MONTH*
 - d. Residential Enclave Districts - *DONE LAST MONTH*
 - e. Job Retention - *DONE LAST MONTH*
 - f. Housing and Business Affordability Issues – *START HERE*
 - g. Historic Preservation
 - h. Complete Neighborhoods
 - i. Design Guidelines
 - j. Parks, Recreation and Open Space
 - k. Arts and Entertainment
 - l. Transportation (Transit, Autos, Bicycles and Pedestrians)
- 85. Committee Reports - INFORMATION
 - a. Complete Neighborhood Fabric (Toby Levy)
 - b. Business & Land Use (Paul Lord)

November 2006

- 86. Resolution Supporting a Market/Octavia (and other adjacent planning areas) Position Paper – ACTION
- 87. Task Force Report Card – Continue Grading Ourselves – INFORMATION
 - a. Stabilizing the Community – *DONE LAST MONTH*
 - b. Familiarizing Ourselves with Major Issues - *DONE LAST MONTH*
 - c. Development of a Planning Framework (Values and Principles) - *DONE LAST MONTH*
 - d. Residential Enclave Districts - *DONE LAST MONTH*
 - e. Job Retention - *DONE LAST MONTH*
 - f. Housing and Business Affordability Issues – *START HERE*
 - g. Historic Preservation
 - h. Complete Neighborhoods
 - i. Design Guidelines
 - j. Parks, Recreation and Open Space
 - k. Arts and Entertainment
 - l. Transportation (Transit, Autos, Bicycles and Pedestrians)
- 88. Committee Reports – INFORMATION
 - a. Complete Neighborhood Fabric (Toby Levy)

December 2006 (Meeting cancelled due to holidays)

January 2007

- 89. General Plan and Planning Code Presentation by Ben Fu and Paul Lord – INFORMATION
- 90. Transportation Focus Group Formation, Naming and Meeting Schedule – ACTION
- 91. 2007 Committee and Focus Group Sign Up Sheet - ACTION
- 92. Distribute Final Residents Survey – INFORMATION
- 93. Adoption of 2006 Western SoMa Progress Report including work program and budget for 2007-2008 - ACTION
- 94. January 31, 2007 Joint Meeting and Western SoMa Task Force Role – INFORMATION
- 95. Committee Report - INFORMATION

February 2007

- 96. Complete Neighborhood Fabric Committee Recommendation to Oppose Conditional Use Request for 860 Folsom Street to Add 10 feet to a 40-foot Building in the RSD Zoning District (Levy) – ACTION
- 97. Motion of Intent to Amend Bylaws of the Full Task Force to Reflect Expanded Membership (Meko) – ACTION
- 98. Motion to Approve Residential Survey Instrument (Meko/Farhang) – ACTION
- 99. Committee Reports – INFORMATION
 - a. Complete Neighborhood Fabric: Alleys
 - b. Business and Land Use: Big and Medium Box
 - c. Transportation: Initial Meeting
 - d. Arts and Entertainment: Proposed Field Work
- 100. Town Halls Planning (Lord)- INFORMATIONAL
- 101. Budget and Work Plan Update (Lord/Meko) – INFORMATIONAL

March 2007

- 102. Motion to Amend Bylaws of the Task Force to reflect expanded membership – ACTION
- 103. Discussion of strategy for passage of Task Force – initiated SRO legislation – ACTION
- 104. Committee Reports – INFORMATION
 - a. Business and Land Use
 - b. Transportation
 - c. Arts and Entertainment
 - d. Complete Neighborhood Fabric
- 105. Review and possible action regarding Conditional Use application to demolish single family dwelling at 1029 Natoma and replace it with a 50 foot 4-unit building - ACTION

April 2007

- 106. Tentative outline of the community plan - ACTION
- 107. Town Hall progress report - INFORMATION
- 108. Committee Reports – INFORMATION
 - a. Transportation
 - b. Arts and Entertainment
 - c. Complete Neighborhood Fabric
 - d. Business and Land Use
- 109. Discussion and possible action on medium/ big box policy - ACTION
- 110. Summary of alley policy discussions to date - INFORMATION
- 111. Discussion of mixed-use philosophy on large development sites from the perspectives of all four subcommittees – ACTION

May 2007

- 112. Town Hall progress report – INFORMATION
- 113. Wednesday, June 27, 2007
- 114. Bessie Carmichael School multipurpose room
- 115. 375 Seventh Street, San Francisco at 6:00 PM
- 116. Outside research and reports: overview from Asian Neighborhood Design – INFORMATION
 - a. Summary of Alley Policy discussions
 - b. Summary of SFSU study of traffic calming/existing policies
 - c. Summary of SFSU study of Housing Opportunity sites
 - d. Summary of Cal Poly 8th and Harrison design project
 - e. Report on ArchstoneSmith 8th and Harrison proposal
- 117. Further discussion of mixed-use philosophy for large development sites - ACTION
- 118. Committee Reports – INFORMATION
 - a. Transportation
 - b. Complete Neighborhood Fabric
 - c. Business and Land Use
 - d. Arts and Entertainment