

Citizens Advisory Committee of the
Eastern Neighborhoods Plan
City and County of San Francisco

**Notice of Meeting
&
Agenda**

Planning Department - Room 528
1650 Mission St.

Monday, November 16, 2009

6:00 PM

Regular Meeting

Chris Block
Jared Doumani
Susan Eslick
Keith Goldstein

David Ho
Bruce Kin Huie
Robert Lopez
Dan Murphy

Eric Quezada
Alisa Shen
Kate Sofis

The Agenda is available at the Planning Department 1650 Mission Street, 4th floor and at the meeting.

1. Review Agenda by Planning Department Staff
2. Review and Approve Minutes from October 19, 2009 CAC meeting
3. Regular Agenda:
 - a. Content and format of meeting minutes: discussion, comment, and potential action by committee members on the scope of content and format of the meeting minutes.
 - b. Adoption of by-laws: discussion, comment, and potential action by committee members on proposed draft by-laws which contain the rules and regulations for the CAC, including possible action to adopt final by-laws.
 - c. Creation of an Ongoing Education Subcommittee: discussion, comment, and potential action regarding the creation of a subcommittee of the CAC

which would be tasked with educating the CAC on important and relevant matters.

- d. **Eastern Neighborhoods Citizen's Advisory Committee Ordinance presentation:** Presentation of contents of the portions of the San Francisco Administrative Code that discuss the roles and responsibilities of this Committee. Informational only – no proposed action.
 - e. **Summary of the Eastern Neighborhoods Implementation Program:** Informational presentation by staff on the implementation program that came out of the Eastern Neighborhoods Plan. Informational only – no action.
 - f. **Proposed Public Park at 17th and Folsom:** Informational presentation by staff on a proposed public park at 17th St. and Folsom St., including information about a grant application for money to acquire and develop the park. Discussion, comment, and potential action by the committee members regarding the proposed park and the grant application, including potential creation of a parks and recreation subcommittee of the CAC.
 - g. **Cancellation of the December CAC meeting:** discussion, comment, and potential action regarding the potential cancellation of December's scheduled CAC meeting.
 - h. **Interim Officer Terms of Office:** discussion, comment, and potential action regarding the length of term for the CAC's Interim Officers.
 - i. **Committee members questions and comments**
4. **Public Comment:** At this time, members of the public may address the Citizens Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes.

To facilitate timely public comment, those wishing to address the Committee should fill out a "speaker card" provided by the Committee Secretary and submit the completed card to Planning Department staff at any time during the meeting.

The Brown Act forbids a Committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at Public Comment. In response to public comment on an item that is not on the agenda, the Committee is limited to:

- Briefly responding to statements made or questions posed by members of the public, or
- Requesting staff to report back on the matter at a subsequent meeting, or
- Directing staff to place the item on a future agenda. (Government Code Section 54954.2(a).)

Cell Phone and/or Sound-Producing Electronic Devices Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (67A.1 *Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings*).

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site <http://www.sfgov.org/ethics>.

Accessible Meeting Policy

Hearings are held at the Planning Department, 1650 Mission St., Room 528, fifth floor, San Francisco, CA. The closest accessible BART station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible curbside parking has been designated at points along McAllister Street. Accessible MUNI lines serving the Planning Department are the 14 Mission, 26 Valencia, 47 Van Ness, 49 Van Ness/Mission, and the F Line. Accessible MUNI Metro lines are the J, K, L, M, and N. For more information regarding MUNI accessible services, call (415) 923-6142. Requests for American sign language interpreters, sound enhancement systems and/or language translators will be available upon request by contacting Lulu Hwang at (415) 558-6318 at least 48 hours prior to a hearing. A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 557-5533 (TDD) or 557-5534 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible. A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 557-4433 (TDD) or 557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800-735-2929 (TDD) or 1-800-735-2922 (Voice). Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 292-2022 at least 48 hours in advance of need. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings. Individuals with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Richard Knee, Chair of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by E-mail at soif@sfgov.org.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and on the City's website at www.sfgov.org/bdsupvrs/sunshine.

PUBLIC COMMENT

At this time, members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee except agenda items. With respect to agenda items, your opportunity to address the Committee will be afforded when the item is reached in the meeting with one exception. When the agenda item has already been reviewed in a public hearing at which members of the public were allowed to testify and the Committee has closed the public hearing, your opportunity to address the Committee must be exercised during the Public Comment portion of the Calendar. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. In response to public comment, the committee is limited to:

1. responding to statements made or questions posed by members of the public; or
2. requesting staff to report back on a matter at a subsequent meeting; or
3. directing staff to place the item on a future agenda. (Government Code Section 54954.2(a))

4. submitting written public comment to Maria Oropeza, 1650 Mission Street Ste. 400, San Francisco, CA 94103 or maria.oropeza@sfgov.org