



SAN FRANCISCO PLANNING DEPARTMENT

Visitacion Valley / Schlage Lock Advisory Body Meeting Summary

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The Advisory Body (AB) members had a 9th meeting on Wednesday, **April 16, 2014**. **The next meeting was scheduled for Wed. May 21, 2014.**

Attendees heard updates on last outstanding issues before approvals that needed clarification: 1) formula retail; 2) the Old Office building; and 3) the plan for ongoing community participation on the development of the project. The key points raised by Advisory Body members are summarized below:

Formula Retail

- AB members expressed feeling comfortable with the proposed community review process for formula retail.

Community Participation

- Staff outlined the public participation process once the approvals phase for all of the amended documents concludes (see accompanying handout).
- Development and building design phases:
 - In lieu of the former CAC role, members would like to see a review process, or “post-application” meeting, once applications are filed with the Planning or Building Departments. Pre-application meetings are important but post-application meetings would allow community members to see how their feedback is reflected or not in the submitted plans.
- Impact fee collection and allocation phase:
 - The proposal is to have a yearly meeting to involve the community in allocation of fees collected and to hear updates was welcome.
 - The project sponsor will also be required to give an annual status update on the project and to include specific topics such as the Old Office Building.

Old Office Building

- Members would like to see that the efforts to find a tenant are ongoing so occupancy for this building does not lag too far behind the initial phases of development, if it is financially feasible to upgrade it as early as possible.
- Members understand this building will be expensive to upgrade but would like: 1) more information from a preservationist or reuse expert to explain the limitations and opportunities inherent in historic building reuse, and 2) to ensure there is a process for weighing in on the proposals for reuse.
 - *Staff note: The proposals presented under “community participation” would apply to the Old Office building.*
 - *Staff will bring additional information/experts on historic building reuse to the next AB meeting.*

Other

- Bring updates on the progress from Invest in Neighborhoods for Leland.
- Key public hearings to attend were discussed (see attached handout).